



How to Document Immunization History

Documenting an immunization as a historical item involves getting the immunization into the patient chart, marking the ordering clinician as “Outside Provider”, eliminating an order date, and documenting the given date.

Documenting Immunization History from Code Selector

1. Open Chart Overview 


2. Search for the patient using the [Patient Lookup](#) Quick Link, then click **Non-**

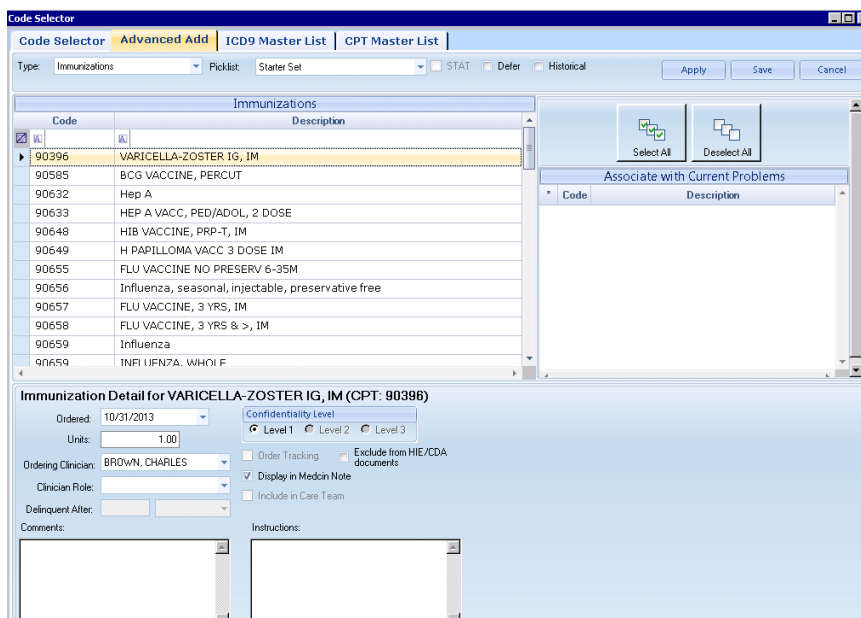


Billable

3. Enter a **Chief Complaint** in the upper left corner of the screen (i.e., Immunization Data) and click **Apply**.

Chief Complaint:

4. To order the immunizations, go to the Code Selector icon  in the ribbon, use the Advanced Add tab to document **Immunizations** & check the “**Historical**” check box.



5. After highlighting the immunization, enter the **Performed Date**. Click **Apply** from the upper right-hand corner. Repeat for any other historical immunizations.
6. When finished, click **Save and Exit** from the ribbon.

Documenting Immunization History from superbill

7. Order the immunizations, just as you would if you were giving them today.

BUBBA JONES
6 Yrs, 6 Mos / M
Patient #: 93649
105667 - 4/19/2010

Code Selection Visit Summary

Code	Description	Code	Description
<input type="checkbox"/> 90470	H1N1 IMMUNIZATION ADMINISTRATION (INTRAMUSCUL	<input type="checkbox"/> 90690	TYPHOID ORAL (RX)
<input type="checkbox"/> 90476	ADENOVIRUS VACCINE, TYPE 4	<input type="checkbox"/> 90698	DTAP-HIB-IP VACCINE, IM
<input type="checkbox"/> 90477	ADENOVIRUS VACCINE, TYPE 7	<input type="checkbox"/> 90700	DTAP VACCINE # 2
<input type="checkbox"/> 90586	BCG VACCINE, INTRAVESICAL	<input type="checkbox"/> 90700	DTAP VACCINE # 4
<input type="checkbox"/> 90633	HEP A VACC, PED/ADOL, 2 DOSE	<input type="checkbox"/> 90704	MUMPS VACCINE, SC
<input type="checkbox"/> 90633	HEPA VACCINE PED/ADOL-2 DOSE	<input type="checkbox"/> 90705	MEASLES VACCINE, SC
<input type="checkbox"/> 90636	HEP A/HEP B VACC, ADULT IM	<input type="checkbox"/> 90706	RUBELLA VACCINE, SC
<input type="checkbox"/> 90645	testertester	<input type="checkbox"/> 90707	MMR VACCINE # 1
<input type="checkbox"/> 90648	HIB VACCINE # 1	<input type="checkbox"/> 90707	MMR VACCINE, SC
<input type="checkbox"/> 90648	HIB VACCINE # 3	<input type="checkbox"/> 90707T	MMR/TRAVEL CLINIC ONLY
<input type="checkbox"/> 90648	HIB VACCINE # 4	<input type="checkbox"/> 90708	MEASLES-RUBELLA VACCINE SC

Selected Items

ICD9s	Orders	Immunizations (2)	E & M Codes	Prescriptions	Return Appt
		Code Description Units Fee Mod 1 Mod 2 Mod 3			
		90648 HIB VACCINE # 1 1 \$...			
		90707 MMR VACCINE # 1 1 \$...			


8. Then, for each immunization, click on the details button, opening this window:


HIB VACCINE # 1 (CPT: 90648)


Ordered: 4/19/2010
Performed:
Ordering Clinician: IRISH, KATINA
Delinquent After:
Confidentiality Level:
Level 1 (selected)
Level 2
Level 3
Signed By:
User:
Date:
Comments:
Handling Instructions:
Immunizations
Immunizations
Vaccine Dosage UOM NDC Manufacturer Lot. No. E
HIB VACCINE # 1
0000333333
Education
Informed Consent
Varicella History
Contraindications
Contraindication
Patient/Family History


9. Then from the ordering clinician dropdown, select "Outside Provider".


MEASLES VACCINE, SC (CPT: 90705)

Ordered: 

Performed: 05/06/2010 03:51 PM 

Ordering Clinician: OUTSIDE PROVIDER 

Clinician Role: 

Delinquent After: 

10. Then delete the Ordered date and enter the performed date.
11. Once you have saved and returned to superbill, Refresh and you will see these have come off the superbill

ICD9s	Orders	Immunizations	E & M Codes	Prescriptions